

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
AUDIT AND RISK MANAGEMENT COMMITTEE

Dear Committee Member

A meeting of the Audit and Risk Management Committee of the Town of Bassendean is to be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 9 August 2017, commencing at 5.30pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

3 August 2017

A G E N D A

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

3.0 DEPUTATIONS

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Meetings held on 7 June 2017

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the meeting held on 7 June 2017 be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 REPORTS

8.1 Australian Accounting Standard 124 (AAS124) Related Party Disclosures (Ref GOVN/CCLMEET/18 - Mike Costarella, Director Corporate Services)

APPLICATION

The purpose of the report is to inform Council of the Related Party Disclosure as required under Australian Accounting Standard AASB124. Disclosures are required quarterly. The disclosure requirement includes Councillors and Key Management Personnel (Executives).

ATTACHMENTS

Attachment No 1:

A copy of the new Related Party Disclosures Policy

BACKGROUND

The objective of the standard is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and surplus or loss which may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. Upon review of the completed forms, the Town must make an informed judgement each financial year as to who is considered to be a related party and what transactions need to be considered, when determining if disclosure is required

STRATEGIC IMPLICATIONS

“Good Governance,

to enhance organisational accountability and Strengthen governance, risk management and compliance.”

COMMENT

The scope of Australian Accounting Standard AASB 124 *Related Party Disclosures* was extended in July 2015 to include application by not-for-profit entities, including local governments. The operative date for Local Government is 1 July 2016, with the first disclosures to be made in the Financial Statements for year ended 30 June 2017. The policy outlines required mechanisms to meet the disclosure requirements of AASB 124.

This standard is applied in:

- Identifying related party transactions and relationships;
- Identifying outstanding balances including commitments between an entity and its related parties;
- Identifying circumstances in which disclosure of the above items are required;
- Determining the disclosures to be made about those items.

STATUTORY REQUIREMENTS

AASB 124 Related Party Disclosures

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

FINANCIAL CONSIDERATIONS

The audit of these completed forms are part of the external audit and is included in the annual budget.

OFFICER RECOMMENDATION – ITEM 8.1

That the Audit and Risk Management Committee recommends that Council adopts the AASB124 Related Party Disclosures Policy, as attached to the Audit and Risk Management Committee Agenda of 9 August 2017.

Voting requirements: Simple majority

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

11.1 Assessment A4982 Lot 68 Villiers St Bassendean (Ref: FINM/DBTOS/2– Ken Lapham, Manager Corporate Services)

This matter is to be considered with members of the public excluded from the chamber under Clause 5.23 (2) (e)(iii) of the Local Government Act as the officer report discusses a matter that if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person.

12.0 CLOSURE

The next meeting date is to be held on Wednesday 4 October 2017.